

Position Statement: Chief Operation Officer

Accountable to the Chief Executive Officer (CEO) for all aspects of the performance and management of the Velogic Holding Co Ltd and its Subsidiaries (the Group).

Main Responsibilities include:

1. Strategy and Direction
 - Formulating strategies with regards information technology to support business goals and objectives and collaborating in developing operational strategies to ensure effectiveness and efficiency which sustain and grow business opportunities;
 - Developing partnerships with strategic stakeholders to enhance business while coordinating with operational activities, process establishment and performance improvement according to sector policy as well as industry best practice
2. Accountability to the CEO
 - Achieving expectations in terms of operations as well as systems effectiveness and efficiency whilst managing the risks;
3. Management
 - Advising, deploying and maintaining technology-based systems, tools and processes which would enable the provision of coherent, consistent and integrated solutions across the Logistics sector;
 - Leading, motivating and empowering employees through effective and open communication, excellent leadership, regular performance feedback and teambuilding, in order to maximize customer satisfaction, business results and employee satisfaction.
4. Compliance
 - Ensuring compliance with the company's corporate social responsibility, health, safety and environmental standards and responsibilities as identified and ensure that these are fully implemented, maintained and comply with legal provisions or other requirements in terms of corporate social responsibility, health, safety and environment.
5. Risk Governance
 - Assessing the principal risks of the Logistics division and to ensure that these risks are being managed.
 - Ensuring effective internal controls and management information systems are in place throughout the Logistics division.
6. People Management
 - Building and maintaining a performance driven culture throughout the Region based on Leadership, Agility and Dynamism;
 - Coaching and developing subordinates with a view to build capability in the outstations and introduce a culture which supports our core values (Passionate, Best in Class, Customer focus, Agile, Integrity and Empathy);
 - Leading, motivating and empowering employees through effective and open communication, excellent leadership, regular performance feedback and teambuilding, in order to maximise customer satisfaction, business results and employee satisfaction
7. Communication
 - Building positive relationships with stakeholders to support the long-term objectives of the Sector.